

# Notice Informing Individuals about Nondiscrimination and Accessibility

## Discrimination is Against the Law

Tepeyac Community Health Center (Tepeyac) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Tepeyac does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

#### Services Provided by Tepeyac

- Free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Free language services to people whose primary language is not English, such as,
  - Staff bilingual in English and Spanish
  - Qualified interpreters
  - o Information written in other languages

If you need these services, contact Tepeyac's Practice Manager via telephone or email:

Kearah Williams, 303-458-5302 x 2962, kwilliams@tepeyachealth.org

### Filing a Grievance for Discrimination

If you believe that Tepeyac has failed to provide these services or has discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance in person or by mail, phone, fax, or email to Tepeyac's Compliance Program Manager:

Sammie Paine

4725 High Street, Denver, CO 80216 Telephone: 303-458-5302 x 2917

Fax: 303-583-0152

Email: spaine@tepeyachealth.org

If you need help filing a grievance, any staff member at Tepeyac is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights. File electronically through the Office for Civil Rights Complaint Poral: <a href="https://ocrportal.hhs.gov/ocr/portal/lobby.jsf">https://ocrportal.hhs.gov/ocr/portal/lobby.jsf</a>

#### File by mail or phone at:

U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <a href="http://www.hhs.gov/ocr/office/file/index.html">http://www.hhs.gov/ocr/office/file/index.html</a>.