

	<p>Registered Nurse (Bilingual)</p>
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Job Title: Registered Nurse	Reports To: Medical Director
Department: Clinic	Annual Salary \$69,100 to \$77,800 annually
FLSA: Exempt	Employment Type: Full-time

MISSION: To inspire health, wellbeing and humanity in our community, through all of life’s stages.

JOB SUMMARY: The Registered Nurse (RN) is responsible for organizing, assessing, coordinating, and providing triage/care coordination services to Tepeyac patients in close coordination with care teams. This position works within a progressive, team-based care model to manage patient care. The RN utilizes analytical skills to provide direct patient care along with telephonic patient care coordination and transitional care management. This clinic position facilitates patient care throughout the entire patient visit as well as manages patient flow on the care team while contributing to continuity of care to help improve patient and quality-improvement outcomes.

At Tepeyac, we like to say that culture is our cornerstone and compassion is king.

We know that fully developing individual potential is dependent on having access to healthcare that nurtures our wellbeing, both physically and mentally. That’s a basic human right! We believe that only when every member of our community has a healthcare team equipped to listen to and respond to their entire person, can our families, neighborhoods and businesses thrive too.

Everyday Tepeyac works towards making it easier for our entire community to receive the kind of inclusive and comprehensive care everyone should expect to have - meeting each of us right where we’re at, with love, humor, and humility.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Provide outpatient clinical care within the RN scope of practice, either as part of a co-visit model with the primary care provider or independently. Visits include and are not limited to blood pressure and diabetes teaching, INR checks, medication refills/reconciliation/teaching, wound care, ECGs, immunizations/therapeutic injections, employee vaccine/titers, annual wellness visits, etc.
- Conduct in-office and telephonic medical triage.
- Participate in quality improvement activities to a level of participation as directed by the Chief Health Officer.
- Utilize patient registries to support the coordination and management of patients by care teams.
- Participate in the development and modification of a patient’s plan of care.
- Contribute to the assessment of the health status of patients.
- Coordinate closely with medical case managers to address non-medical needs and barriers to care.
- Identify and utilize cultural and community resources.
- Establishes and maintains relationships with community partners.

- Communicate patient needs, plan of care, and changes in status with the PCP, team and the patient/family.
- Assume responsibility and accountability for the quality of care delivered and works to ensure a safe environment for themselves, the patient and other staff members, to deliver safe and effective nursing care.
- Act as a patient advocate that promotes the quality of health care delivered in the facility and always serve as a leader to promote best practices within the profession of nursing.
- Ensure medical record documentation is complete, thorough, timely, and accurate and in line with clinic guidelines and protocols.
- Perform delegated tasks, activities, and functions that are consistent with prior educational preparation and within the scope of practice.
- Implement patient education based on established teaching plans and experience.
- Listen and address all voicemail messages within clinic guidelines and protocols.
- Remind patients of scheduled appointments via phone or mail.
- Assist with the management of care of patients living with HIV in accordance with Ryan White Part A Program guidelines, ensuring that patients receive support around medication adherence and lifestyle and behavior modifications.

OTHER DUTIES AND RESPONSIBILITIES:

- Attend required internal meetings, trainings, and events.
- Other duties as assigned.

EDUCATION AND EXPERIENCE:

Minimum Education:

- RN licensure from an accredited nursing program required.

Minimum Experience:

- One year experience in community/public healthcare preferred.
- EMR experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

- Excellent leadership skills and intermediate computer literacy required.
- Oral and written fluency in English and oral fluency in Spanish required.
- Ability to flourish in a team-oriented care model.
- The ideal candidate will have strong initiative and the passion to advocate and provide healthcare to the underserved.
- Ability to execute work plans independently and with flexibility.
- Ability to multitask, prioritize work and meet deadlines.
- Creative and positive approach to communication and problem solving.
- Possess excellent communication and listening skills.

PAY AND BENEFITS:

Benefits: Tepeyac offers a full compensation package to all full-time employees. Benefits include medical, dental and vision insurance, a flexible spending account, a 401k, disability insurance paid for by Tepeyac, eight paid holidays, four weeks of vacation and 6 days of sick leave each year. Licensed providers receive time off and reimbursement for CME and reimbursement for the Colorado licensing renewal fee.

The salary range for this position is **\$69,100 to \$77,800 annually**, depending on years of experience and years of licensure.

Apply: If you are interested in applying, send your cover letter and resume to hr@tepeyachealth.org - We look forward to hearing from you!

Vaccinations: As required by Colorado's CMS Vaccine Mandate, all Tepeyac Community Health Center employees must be fully vaccinated against COVID-19, subject to the requirements of the American with Disabilities Act (42 U.S.C. § 12101 et seq.), Title VII of the Civil Rights Act (42 U.S.C. § 2000e et seq.), the Colorado Anti-Discrimination Act (C.R.S. § 24-34-401 et seq.), and any other relevant federal or State law. As such all persons offered a position will be required to provide valid proof of vaccination prior to starting employment.